

United States Forest Service
Land Between The Lakes (LBL)
Advisory Board Meeting Minutes
April 17, 2014

The Land Between The Lakes (LBL) Advisory Board convened at 9 a.m. on April 17, at the Lake Barkley State Resort Park, Cadiz, Kentucky 42211. The meeting was open to the public. Ten Board members, eight members of the public, and nine Forest Service (FS) employees were in attendance.

Advisory Board members present:

Jesse Thomas (P)	Tony Black (P)	Della Oliver (R)
Bill Purkes (P)	Terry Mott (P)	Jim Byford (P)
Sam Tharpe (P)	Don Hosse' (P)	
Tim Morgan (P)	Michelle Rogers (P)	

Advisory Board staff present:

Jerome Thomas, Advisory Board Chairperson
Tina Tilley, Designated Federal Official (DFO)
Linda Taylor, Advisory Board Administrative Liaison
Jared Baker, Facilitator

Eight members of the public consisted of one alternate member, Kevin Murphy, along with Judge White, Bobbi Foust, David Hamilton, Margaret Chambers, John Rufli, Lisa Taylor, and Debra Kendall.

Forest Service (FS) staff in attendance:

Brian Beisel, Manager, Customer Service Department
Jan Bush, Manager, Communications Department
Sharon Waltrip, Environmentalist Education, Customer Service Department
Pat Fowler, Manager, Environmental Stewardship Department
Barbara Wysock, Area Planner

Jared Baker opened the meeting by introducing himself and telling Board members about the facilities. He then asked everyone in attendance to introduce themselves. He reviewed the purpose of the Board, "*Which is to provide advice on Environmental Education (EE), and a means of promoting public participation for the Land and Resource Management Plan (LRMP.*") Jared also reviewed the agenda and provided general logistics information.

Old Business:

- Discussed sending the Ethics video website by email to those members that were not able to attend the November 14, 2013 meeting.
- A contact list was updated and mailed to each Board member. This list contained the names, phone numbers, and email addresses of each member. This list also reflected primary and alternate members and who was the primary's alternate and vice versa.
- The renewal of our Charter is in process.

FACA:

Presentation was given by Tina Tilley about FACA and how it relates to our Advisory Board and Charter. Some key points of the presentation were:

1. 1972 Federal Advisory Committee Act (FACA)
 - a. Public Law 92-463.
 - b. Provide advice that is important, relevant, objective, and open to public.

2. Function of LBL Advisory Board
 - a. To promote public participation for Land and Resource Management Planning.
 - b. Environmental Education.
3. All deliberations of a FACA advisory committee are to occur in a public meeting.
4. The Forest Service retains responsibility for the decisions regarding matters under consideration by the Board.

A link to the full power point presentation can be found at: www.lbl.org/pdf1/FACA4_2014.pdf.

A clarifying question was raised about who appoints members to the Board by Sam Tharp. Members are appointed by their designating party. In the case of USDA, the Forest Service sometimes makes recommendations concerning those who have expressed interested in serving on the Board. Then USDA selects.

The Board was reminded that they all should have a complete list of Board members with email addresses should they want to contact one another.

Bill Purkes asked how the Board could stay in better contact with each other between meetings. Specific opportunities discussed were as follows as well as the feasibility:

- WIKI – not approved for government use
- Facebook/Twitter – could be used, but must be open to the public
- Website – LandBetweenTheLakes.us – comments could be placed on the Advisory Board link to be shared with public and Board members alike.

Board members asked how information and ideas could be placed on the agenda for the meetings. As stated in the presentation information must be requested in advance and in writing to be considered.

Clarification was requested by Jim Byford on who is in control of running the Advisory Board. Jerome answered that *we respond to the Secretary of Agriculture*. He went on to say that, *"I am the chair of the Board and Tina Tilley is the Designated Federal Official."*

Concerns were raised by Della Oliver that the Forest Service had not followed through on action items. Tina Tilley shared that we work hard to address all action items and can do a better job of what action items are to be done and when. She suggested the creation of an action log that could be placed on the website.

Sam Tharpe proposed that the meeting be more structured. He stressed public participation is very important. Jerome reminded the group that the structure is limited to the Charter. Tina Tilley is looking for ways to get the Board more involved by developing better public input into projects.

Della Oliver brought up that the public and specifically this Board has advised and it did not appear that the Forest Service did anything with the information.

Several Board members (Michelle Rogers, Jesse Thomas, Same Tharpe, Jim Byford, and Della Oliver) expressed that the Board should be engaged in the budget for the area. This would help the Board advise and allow them to share and get input from the public. All work done on the unit is Environmental Education and budget related, therefore the Board should have more input. Same Tharpe expressed

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frustration due to the limitations on the Board. The Board does want to help the Forest Service. Tina Tilley and Jerome assured the Board that they did not want their time on the Board to feel wasted. However, they reminded the group that the things the Board can work on are limited to what is designated in the charter.

Break at 10:30 a.m. and reconvened at 10:45 a.m.

COLLABORATION:

Jared introduced Barbara who is the Area Planner and who will be discussing Collaboration. Barbara said to the Board, *“I need the Boards help in Public Involvement and Collaboration in Planning.”* Barbara also reminded the Board, *“We went over NEPA and talked about public involvement at the last meeting.”* At this time Barbara presented her Power Point slide on Collaboration.

www.lbl.org/pdf1/CollabAdvBd041714.pdf

Some Key points of the Power Point were:

1. Basic Steps of NEPA
2. How public involvement works during the assessment
3. What is Collaboration
4. The Pisgah Bay Project was used as an example of how and when collaboration could be utilized.

Break for lunch at 11:45 p.m. and reconvened at 12:45 p.m.

Barbara continued to talk about Collaboration with discussion and ideas from the Board members.

Requested input from the Board for collaboration Recommendations specifically focusing in the following areas:

1. Who
2. Method
3. When
4. Where

Board members provided the following input to the above questions:

Who	Method	When	Where
<ul style="list-style-type: none"> • Environmentalist • Residents of Land Between the Rivers • Hunting Clubs • Academic Groups • General Users 	<ul style="list-style-type: none"> • News Releases • WKDZ • Formal Meetings – (3 Days) • Field Trips • Internet • Post Notices On Trails Or Other Areas Of Interest Like Welcome Stations • Vote* 	<ul style="list-style-type: none"> • 2-4 times within a week prior to action taking place • Before a project is started 	<ul style="list-style-type: none"> • Close to where the project is located and accessible to the public

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Terry Mott and Bill Purkes both voiced that some people do not have access to the internet or have interest in using the internet. The Forest Service will need to find a way to reach these individuals. It was stressed that the Forest Service cannot completely rely on the website and the internet.

*Tony Black mentioned that State Fish and Wildlife has a voting system that they have used in the past that has worked for them. Jerome explained to the Board that *the Forest Service does not use a voting system. Therefore, we must follow the NEPA process.* Each comment submitted on a project is independently reviewed. Comments submitted as a result of form letters are evaluated as one comment. This was new information to some members of the Board.


At this time, Jared turned the meeting over to Jerome for wrap-up. Tina told the Board, *"Thank you first and foremost for taking the time to come to this meeting."* Jerome said to the Board members, *"Tina and I have our work cut out for us in reviewing the charter and to establish where we can go, as a Board, with the current charter."* *"When we bring things up of concern we need to label these topics. I like what we are doing on the planning side and I want to thank everyone for their time."*

Action Items:

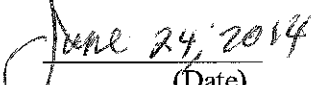
- Develop a table that shows what action items were developed as a result of the meeting and resulting actions.
- Regularly send out contacts list for Board members as new board members come to the Board.
- Discuss wording of Charter with Office of General Council to determine if there is any flexibility on what topics the Board can advise the Forest Service on.

Jerome Thomas adjourned the meeting at 2:16 p.m.

Certified by:



JEROME THOMAS
LBL Advisory Board Chairperson



(Date)

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